

**CUSTOMER GENERAL DIRECTORATE**

For Declaration of new owner	Property contract or E9
For Declaration of new tenant	Copy of electronic declaration of information rental property submitted to its TaxisNet in force of the lease agreement.
For Declaration of a shared supply	Authorization to Administrator by its co-owners of the property based on the Joint Owners Table or General Minutes Assembly with a relevant order to the Administrator.
<b>For Legal Entity Declaration:</b>	
Individual Business	Recent printout of the Registry - Business Data from the official website of A.A.D.E. (myAADE)
Public limited company	<ol style="list-style-type: none"> <li>1. Establishment or notice of establishment (or the latest codified statutes in force if amended) from G.E.M.I.</li> <li>2. General G.E.M.I. certificate and a recent G.E.M.I. certificate of valid representation (maximum two months of issue) or Board Minutes for the representation and submission of the specific request by a third person.</li> <li>3. Recent printout of the Registry - Business Data from the official website of A.A.D.E. (myAADE)</li> </ol>
Partnership - Limited Partnership	<ol style="list-style-type: none"> <li>1. Establishment or notice of establishment (or the latest codified statutes in force if amended) from G.E.M.I.</li> <li>2. General G.E.M.I. certificate and a recent G.E.M.I. certificate of valid representation (maximum two months old) or Authorization for representation and submission of the specific request by a third person.</li> <li>3. Recent printout of the Registry - Business Data from the official website of A.A.D.E. (myAADE)</li> </ol>
Private Limited Company	<ol style="list-style-type: none"> <li>1. Gazette of establishment or notice of establishment (or the latest codified statutes in force if amended) from G.E.M.I.</li> <li>2. Recent printout of the Registry - Business Data from the official website of A.A.D.E. (myAADE)</li> <li>3. General G.E.M.I. certificate and recent G.E.M.I. certificate of valid representation (maximum two months of issue).</li> </ol>

IDENTIFICATION DOCUMENTS	
Private Equity Company	<ol style="list-style-type: none"> <li>1. Establishment or notice of establishment (or the latest codified statutes in force if amended) from G.E.M.I.</li> <li>2. Recent printout of the Registry - Business Data from the official website of A.A.D.E. (myAADE)</li> <li>3. General G.E.M.I. certificate and recent G.E.M.I. certificate of valid representation (maximum two months of issue).</li> </ol>
Union	<ol style="list-style-type: none"> <li>1. A certified copy of the latest valid Articles of Association</li> <li>2. Recent Certificate of Union Changes</li> <li>3. Recent printout of the Registry - Business Data from the official website of A.A.D.E. (myAADE)</li> <li>4. Exact copy of the minutes of the General Meeting of the Union for the election of the members of its Governing Council</li> <li>5. Exact copy of the minutes of the Governing Council of the Union concerning its establishment as a body</li> <li>6. Exact copy of the minutes of the Governing Council of the Union on the authorization to submit a specific request to E.YD.A.P. S.A.</li> </ol>
Law - Notary Company	<ol style="list-style-type: none"> <li>1. A recent certificate from the relevant Bar or Notary Association on the entries/modifications made in the relevant books of the Bar or Notary Association.</li> <li>2. Recent certificate from the relevant Bar or Notary Association of current representation (certificate of representation)</li> </ol>
Foundation	<ol style="list-style-type: none"> <li>1. Government Gazette/act of establishment and approval/special recognition of the Foundation's Organisation.</li> <li>2. A certified copy of the latest valid Articles of Association</li> <li>3. Exact copy of the minutes of the Governing Council of the Foundation concerning its establishment as a body and authorization to submit a specific request to E.YD.A.P. S.A.</li> <li>4. Certificate of the National Printing Office on the non-publication of an amendment or dissolution of the Foundation.</li> </ol>
Church	<ol style="list-style-type: none"> <li>1. Government Gazette of the foundation of the Church, if it was established after the 5th of May 1980.</li> <li>2. Act appointing the President and the members of the Church Council</li> <li>3. For the signing of the Water Extraction Contract, Minutes of the Church Council on the granting of authorisation to the President or another member of the Church Council.</li> </ol>